

BRIGHTON BOMBERS

Brighton Districts & Old Scholars Football Club Inc.

Job Title: Volunteer Chairperson

Organisation: Brighton Bombers Football Club

Location: Brighton Sports and Social Club, Hightet Ave, Hove

Time Commitment: Monthly committee meeting 7-9pm and approx. 7-10hrs per week as required.

Overview: The Volunteer Chairperson is a critical leadership role within the Brighton Bombers Football Club. The Chairperson oversees the club's governance, ensuring that the committee functions efficiently and effectively in managing club operations. This role is ideal for someone who has strong leadership skills, a passion for sports administration, and the ability to unite a team around common goals. The Chairperson works closely with the President, committee members, and external stakeholders to ensure the club remains financially stable, operationally sound, and continues to grow in alignment with its mission.

Responsibilities:

Committee Leadership: Chair all committee meetings, ensuring they are well-organized, productive, and inclusive. Lead the committee in strategic decision-making, ensuring all actions are in the best interest of the club and its members. Set meeting agendas in collaboration with the Secretary and ensure all key issues are addressed.

Governance and Compliance: Ensure the club operates in accordance with its constitution, rules, and regulations. Provide oversight of the club's governance framework, ensuring that policies and procedures are followed. Ensure all committee members understand their roles and responsibilities, and that the committee remains compliant with relevant legal and regulatory obligations.

Strategic Planning and Oversight: Work with the President and the committee to develop, review, and implement the club's strategic plan. Oversee the progress of strategic objectives and ensure the club remains on track to achieve long-term goals. Address any risks or issues facing the club and work with the committee to resolve them effectively.

Club Representation: Represent the Brighton Bombers Football Club at local, regional, and association meetings. Serve as a point of contact for external stakeholders, including sponsors, local government, and football associations. Build and maintain relationships with other community organizations to enhance the club's visibility and engagement.

Volunteer Management and Development: Support the recruitment and retention of volunteers, fostering a positive, inclusive environment that encourages active participation. Work closely with the President and Vice President to ensure volunteers are properly trained, supported, and recognized for their contributions.

Conflict Resolution and Communication: Mediate any disputes or conflicts within the club, ensuring fair and transparent decision-making. Maintain clear communication channels between the committee, members, players, and volunteers. Keep the committee informed of any key developments or issues affecting the club.

Qualifications/skills: Strong leadership, organizational, and management skills. Excellent communication and interpersonal abilities. Previous experience in governance, sports administration, or chairing a committee is highly regarded. A passion for community sport, particularly Australian Rules football. Ability to facilitate meetings and ensure productive decision-making. Understanding of financial and legal obligations in a non-profit sports context (preferred).

Benefits: Play a pivotal role in the strategic direction and success of a prominent local football club. Develop leadership, governance, and management skills in a sports administration setting. Build meaningful relationships with volunteers, players, and community members. Contribute to the growth and long-term sustainability of a beloved community organisation.



<https://www.brightonbombersfc.com.au/>